



The TGR Foundation (TGRF) is recruiting an experienced educator to work as a professional development (PD) facilitator in a unique learning program under the TGR EDU: Create department in Washington, D.C. The individual selected will enjoy an exceptional professional opportunity to support and facilitate innovative trainings to empower educators in collaborative environments. This career opportunity is uniquely suited to those who love to explore new ideas and thrive in an environment that prepares educators to deliver high quality STEM and college access experiences to their students.

Our Goal

TGR EDU: Create is an educator training program dedicated to broadening access to high quality learning environments and unlocking student potential. Our educator opportunities understand and use interdisciplinary approaches with content focused on STEM, college access and career connections. Continued learning opportunities, through in-person training and TGR EDU: Explore, an online digital community, allows educators to adapt to new pedagogy that is inquiry-based, hands-on and emphasizes positive youth development and student empowerment.

Position Description

Professional Development Facilitator for TGR EDU: Create reports to the Director and is responsible for developing and maintaining operational excellence with educators, students, co-workers, volunteers and the general public. This is a full-time position based in Washington, D.C. The individual selected will assume the position of working with educators to deliver high-quality STEM and college access instruction as well as related duties for TGR Foundation Programs as assigned.

Essential Duties & Responsibilities

- Plan, coordinate, and facilitate trainings and webinars for educators in STEM related activities;
- Purchase supplies from vendors for TGR EDU: Create trainings;
- Develop and model lesson plans and instructional strategies;
- Build and maintain relationships with educators;
- Manage Create educator database to assess training feedback and generate reports;
- Manage STEM kit checkout requests and maintenance of the Lending Library;
- Support satellite TGR Learning Lab operations;
- Understand the unique and diverse needs of stakeholders;
- Respond to TGR EDU: Create inquiries and interact effectively with co-workers, educators, students, volunteers and the general public;
- Ability to travel up to 20% of the time in order to conduct professional development trainings (this could increase in the next few years as TGR EDU: Create expands to new markets);
- Other duties as assigned.

Qualifications

Professional Development Facilitator of TGR EDU: Create preferably will have past involvement in educational programs for both educators and youth and experience in science, technology, engineering or math. In addition to:

- Able to work Monday-Friday 8:00 a.m. to 5:00 p.m. year-round and occasional weekends.
- Bachelor's degree in appropriate discipline required, current teaching credential preferred.
- Approximately 4-years of experience, or equivalent, in roles of increasing responsibility with at least 2 years of experience in education preferred.
- Active participation in and/or demonstrated experience around professional learning communities.
- Demonstrated experience organizing, developing and executing professional learning events.
- Demonstrated experience developing instructional content to support student learning.
- Understanding and applying educational pedagogy to facilitate learning.
- Working knowledge of student-centered teaching practice, education technology, emerging web technologies and their application in the educational environment.
- Impeccable interpersonal, presentation, organizational and verbal/written communication skills.
- Ability to work as a team and in a fast-paced environment.
- Support the TGR Foundation mission, vision and core values.

Compensation

Full-time position
Competitive Salary & Benefits
Start Date: Immediately

Application Process

Please send resumé to:
TGR EDU: Create
c/o Yvonne Tello
1 Tiger Woods Way
Anaheim, CA 92801

Or send an electronic cover letter & resumé to: ytello@tgrfoundation.org