



JOB TITLE: Golf Coordinator
LOCATION: Anaheim, California
STATUS: Exempt (paid vacation, benefits)
SALARY: \$45,000

ORGANIZATION:

At the TGR Foundation, we empower students to exceed any, and all expectations. The Foundation benefits from several signature events throughout the course of the year that raise millions of dollars for our college-access programs: The TGR Learning Labs, the Earl Woods Scholar Program, TGR EDU: Explore and TGR EDU: Create. Events run by TGR Live include three PGA TOUR golf tournaments: The Genesis Open in Los Angeles, CA, the Quicken Loans National in Washington, DC, and the Hero World Challenge in Albany, Bahamas. In addition, TGR Live hosts the Tiger Jam benefit concert in Las Vegas and the Tiger Woods Invitational in Pebble Beach.

JOB SUMMARY:

The TGR Learning Lab Golf Coordinator reports to the Director of Golf and will be responsible for developing and maintaining operational excellence with stakeholders. Our golf facility provides golf instruction year-round for students 5-18 years old. The individual selected will assume the position of a TGR Learning Lab Golf Coordinator and maintain quality of the golf instructional program, Player Development Program as well as related duties associated with the golf program growth and development.

JOB RESPONSIBILITIES:

- Maintain and model high standards of behavior and performance while working with youth ages 5 – 18;
- Design and lead group golf class for students in grades 7-12 four times per school year;
- Create, design and implement new and innovative TGR LL golf curriculum;
- Manage, maintain, revise and innovate the year-round Saturday Player Development Program;
- Manage, maintain, and track SCGA Junior Pass memberships and participation;
- Develop, implement and coordinate junior golf tournaments, golf outings and special events.
- Other duties as assigned.

EDUCATION, EXPERIENCE & SKILLS REQUIRED:

- Ability to work Monday-Thursday 9:00 a.m. – 6:00 p.m. and Saturdays 8:00 a.m. – 5:00 p.m.;
- Bachelor degree preferred or an equivalent combination of skills, training and experience;



- Valid California Driver's License in good standing;
- Willing to be part of an innovative movement of the development of underserved youth using golf as a vehicle to inspire, motivate and mentor youth to find a passion;
- Prior golf experience working with junior instruction, coaching and tournaments;
- Ability to integrate technology to design, create and implement new golf curriculum, lesson plans and activities;
- Impeccable interpersonal, presentation, organizational and verbal/written communication skills;
- Provide leadership that promotes collaborative planning and innovative thinking
- Ability to work as a team and in a fast-paced environment;
- Proficient computer skills, including knowledge and application of MS Office and GHIN handicap program;
- Support TGR Foundation mission, vision and core values.

TO APPLY

Please submit the following materials to Yvonne Tello at ytello@tgrfoundation.org

- Cover letter
- Resume

*No phone calls please. The TGR Foundation is proud to be an Equal Opportunity Employer.

This job description is illustrative of duties typically performed by this job. It is not intended to be an exhaustive listing of each, and every job responsibility. Because job content may change from time to time, the Tiger Woods Foundation reserves the right to add and/or delete job responsibilities from this position at any time.